



FreeConferenceCall.com[®]

Quick Start Guide

Studio

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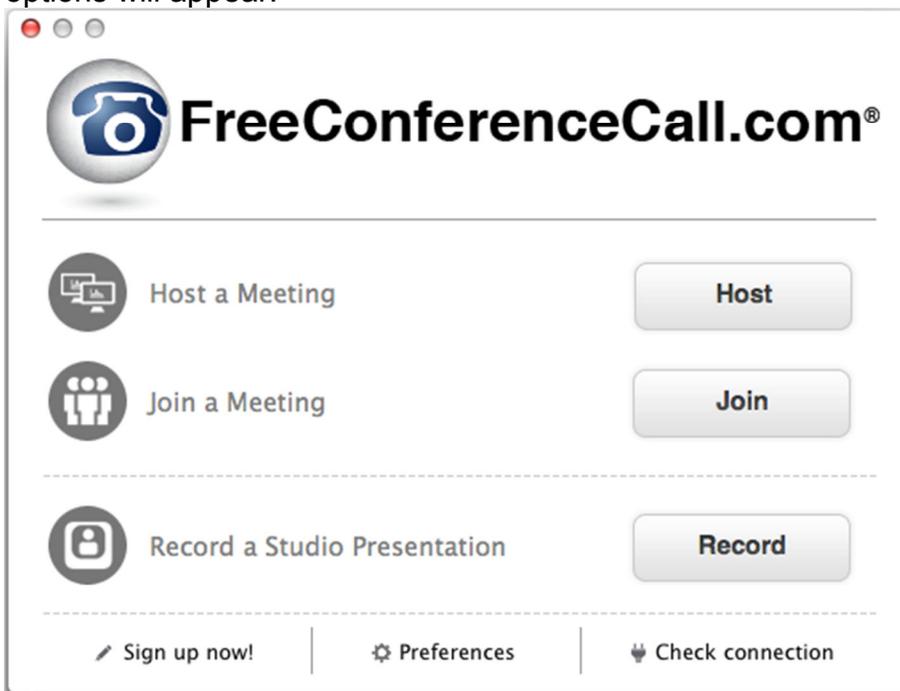
The FreeConferenceCall.com Studio service allows you to create free cloud hosted presentations by recording both audio and your desktop content.

Helpful Tip:

For the best results, we recommend that you plan out your presentations prior to recording it. Make sure to have your desktop materials ready. Keep in mind that you can record as many presentations are needed.

Below are the instructions for recording Studio presentations:

1. Launch the FreeConferenceCall.com Studio program via one of the following methods:
 - a. Login to your account at www.freeconferencecall.com and click Meeting Wall from the navigation bar. From the Wall page, click the green 'Start Online Meeting' button.
 - b. Select the desktop FreeConferenceCall.com icon and the following options will appear.

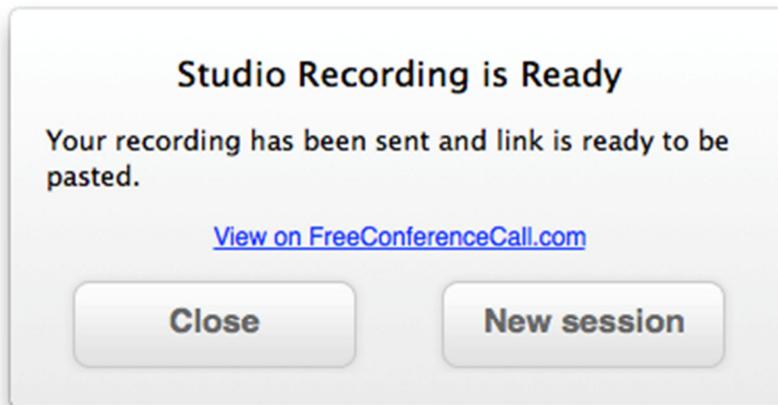


Select the 'Record' button to begin a Studio session.

2. This will launch the Studio controls dashboard.



3. To begin recording, click on the Record button
 - a. If you have a microphone on your computer or laptop, there is no need to dial-in to the provided conference line. Your microphone will be detected and you will be able to speak into it directly to add audio to your presentations.
 - b. If you do not have a microphone on your computer or laptop, use the provided conference line to add audio to your presentation. The audio dial-in information is listed under the 
4. Continue with the recording of your presentation
5. To end your Studio recording, click on the Stop recording button from the controls dashboard
6. The following window will appear and give you access to your recording by which you can immediately paste the URL link into an email or message for sharing.



You can also access your Studio recording directly by selecting 'View on FreeConferenceCall.com' or start another Studio session.

7. Your recorded Studio presentation will also be available in the History & Recordings section of your Meeting Wall or from the navigation bar in your account (Profile/History & Recordings) for viewing and sharing at anytime.

For help, please contact our Customer Service Department:
 877-482-5838
services@freeconferencecall.com